



GREENFIELD PUBLIC LIBRARY BOARD
Thursday, December 19, at 6:30 PM
2nd Floor Conference Room
5310 W. Layton Ave. Greenfield, WI 53220

In-person meeting with virtual option available.

MINUTES

1. First Vice-President Amber Lococo called the meeting to order at 6:34 PM.

On roll call in attendance were Connie Hughes, Sue DeWitt, Melissa Mendoza and Brittany Haiser. Marie Cardenas arrived at 6:36 p.m., and Alderperson Andrew Drzewiecki arrived at 6:44 p.m. Creston Flemming and Kyle Sundby were excused from the meeting. Also in attendance was Library Director Jennifer Einwalter.

2. Public comment (information) - none

3. Interview of a local citizen to fill an upcoming board vacancy

Sarah Dunmire attended the meeting. She is a Greenfield resident that expressed interest in joining the Board. A copy of her letter of interest was provided to the library board. The Board conducted an interview and the consensus was to submit her name to the Mayor for appointment. She will finish up Melissa's term. Her letter of interest is in the packet.

4. Comptroller's report (information)

Revenues are 98.95%, and expenditures are 81.05%. There was a capital invoice for the Big Blue Blocks.

5. Consent Agenda (Action)

- a. Approval of the September 19, 2024, minutes**
- b. Approval of the September 2024 financial report**
- c. Approval of the September 2024 invoices**

Andy motioned to approve the consent agenda, and Connie seconded; the motion passed unanimously.

6. Items pulled from the consent agenda for discussion (Action) - none

7. President's Report (information)

Amber reported bringing treats for board staff to show appreciation and thank them for their work over the past year.

8. Old Business

a. Report and Discussion regarding Library Board Resolution Recommending and Approving the Inclusion of Library Employees on the City's Non-Represented Employee Schedule

Jennifer reported that the Common Council approved the resolution at the December 17th City Council meeting. As of January 1, 2025, all library employees will come under the non-rep resolution. The Board discussed how this change will streamline HR management of employees and align the library with the city. This was one of their goals when Jennifer was hired in October 2023. They expressed their thanks and appreciation to Julie Foley for her hard work on this process.

9. New Business

a. Report, discussion, and decision regarding Disruptive Behavior Policy

After the recent events in the library regarding lewd behavior, Jennifer updated the library's Disruptive Patron Behavior Policy. The recommended changes to the policy were discussed. Connie motioned to accept the policy as presented, and Andy seconded the motion; the motion passed unanimously

b. Report, discussion, and decision regarding partnering with the Roc Foundation for a Milwaukee Milkman Game on Sunday, July 13, at 1pm

Sue reported the Roc Foundation reached out to set up a Milkman Game in 2025 and before committing to the date, Sue asked Jennifer to confirm with the mayor that he would support "turning the milkman Green" for Greenfield. The mayor said he would. Sue and Jennifer have agreed to handle organizing logistics and since a Sunday was selected for the game, Jennifer will recruit staff to help. The Mayor is reaching out to Greenfield and Whitnall School Districts to be part of the event as well.

10. Library Director's Report (Information)

Jennifer reported on the following items:

Reminder: Mr. Mark is retiring, and the library is hosting a public retirement party for him on Saturday, December 21, from 11:00 a.m. to 2:00 p.m.

The City approved a three year contract with the Fire Department therefore, wages for 2024 have been set 1% higher than budgeted.

Interviews were held on December 16th for two open library clerk positions.

11. New items for placement on the next agenda (Information) - none

12. Next Meeting: January 16th, 2025, at 6:30 PM

13. Adjournment

Amber made a motion to adjourn the meeting at 7:31 pm, and Andy seconded; motion carried unanimously.